



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MAY 2021 - 31 AUGUST 2021

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

FORWARD PLAN INDEX OF ITEMS

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Procurement of Advocacy Provision	Angela Clintworth angela.clintworth@sefton.gov.uk	4
Adult Social Care Vision and Market Position Statement	Eleanor Moulton eleanor.moulton@sefton.gov.uk	4
Mental Health Issues Working Group Final Report	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254	4
Southport Theatre and Convention Centre	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315	4
Strand Shopping Centre Monitoring Report / Business Plan	Kate Edgar kate.edgar@sefton.gov.uk	4
Phase 2 Asset Disposals	Andy Bond andy.bond@sefton.gov.uk Tel: 0151 934 3247, Dominic Ellis dominic.ellis@sefton.gov.uk	4
Support and Maintenance Contract for Social Care Case Management System	Helen Spreadbury helen.spreadbury@sefton.gov.uk	4
Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - July Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	4
Financial and Corporate Performance 2020/2021	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	4
Treasury Management Outturn 2020/21	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100	4

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Supported Living, Strategic Approach, Commissioning and Procurement Developing the vision, approach, commissioning and procurement for supported living provision.			
Decision Maker	Cabinet			
Decision Expected	24 Jun 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	service users, carers, providers, and peer and voluntary groups (Voluntary, Community and Faith sector)			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Supported Living, strategic approach, commissioning and procurement			
Contact Officer(s) details	Carol Cater carol.cater@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Day Services Vision, Commissioning and Procurement Developing the day service vision and approach to commissioning and procurement of services.			
Decision Maker	Cabinet			
Decision Expected	24 Jun 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			

Wards Affected	All Wards
Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	service users, carers, providers, and peer and voluntary groups (Voluntary, Community and Faith sector)
Method(s) of Consultation	Meetings and emails
List of Background Documents to be Considered by Decision-maker	Day Services Vision, Commissioning and Procurement
Contact Officer(s) details	Carol Cater carol.cater@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Advocacy Provision To seek approval to re-procure Advocacy Provision across Sefton.			
Decision Maker	Cabinet			
Decision Expected	24 Jun 2021 Decision due date for Cabinet changed from 01/04/2021 to 24/06/2021. Reason: Further internal consideration is being given to the proposal			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Adult Social Care, Cabinet Member - Adult Social Care, Commissioning Support Team, Procurement Team, Clinical Commissioning Groups and other key stakeholders.			
Method(s) of Consultation	Meetings and e-mails.			
List of Background Documents to be Considered by Decision-maker	Procurement of Advocacy provision			

Contact Officer(s) details	Angela Clintworth angela.clintworth@sefton.gov.uk
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adult Social Care Vision and Market Position Statement To seek approval of the Adult Social Care Vision and Market Position Statement.			
Decision Maker	Cabinet			
Decision Expected	24 Jun 2021 Decision due date for Cabinet changed from 01/04/2021 to 24/06/2021. Reason: ongoing work is being undertaken on the Adult Social Care Vision and Market Position Statement			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Health and Wellbeing Board; Overview and Scrutiny Committee (Health and Social Care); Clinical Commissioning Groups; and LCR Combined Authority			
Method(s) of Consultation	Meetings, e-mails, discussion.			
List of Background Documents to be Considered by Decision-maker	Adult Social Care Vision and Market Position Statement			
Contact Officer(s) details	Eleanor Moulton eleanor.moulton@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Mental Health Issues Working Group Final Report To present formally the final report of the Mental Health Issues Working Group.
Decision Maker	Cabinet

	Council			
Decision Expected	24 Jun 2021 15 Jul 2021			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Executive Director of Adult Social Care and Health; mental health social work team managers; individual service users; Mersey Care NHS Foundation Trust.			
Method(s) of Consultation	Meetings and emails.			
List of Background Documents to be Considered by Decision-maker	Mental Health Issues Working Group Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Theatre and Convention Centre Options paper for the Southport Theatre & Convention Centre			
Decision Maker	Cabinet			
Decision Expected	27 May 2021 Decision due date for Cabinet changed from 01/04/2021 to 27/05/2021. Reason: due to ongoing evaluation of options and reviews in the context of updated national COVID-19 guidelines			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Open
Wards Affected	Cambridge; Dukes
Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Skills
Method(s) of Consultation	Meetings and emails
List of Background Documents to be Considered by Decision-maker	Southport Theatre & Convention Centre
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Strand Shopping Centre Monitoring Report / Business Plan To present a monitoring report on the Strand Shopping Centre including the 3-year Business Plan (2021/22 to 2023/24)			
Decision Maker	Cabinet			
Decision Expected	24 Jun 2021 Decision due date for Cabinet changed from 04/03/2021 to 24/06/2021. Reason: need for visibility of further lockdown restrictions and their impact on trading			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Executive Directors; Executive Director of Corporate Resources and Customer Services; Head of Commercial Development			

Method(s) of Consultation	Meetings; emails
List of Background Documents to be Considered by Decision-maker	Finance Monitoring Report: The Strand Shopping Centre, Bootle
Contact Officer(s) details	Kate Edgar kate.edgar@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Phase 2 Asset Disposals To consider the programme of Asset Disposals under Phase 2			
Decision Maker	Cabinet			
Decision Expected	27 May 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Strategic Capital Investment Group; Cabinet Member - Regulatory Compliance and Corporate Services; Leader of the Council			
Method(s) of Consultation	E-mails and meetings			
List of Background Documents to be Considered by Decision-maker	Phase 2 Asset Disposals			
Contact Officer(s) details	Andy Bond andy.bond@sefton.gov.uk Tel: 0151 934 3247, Dominic Ellis dominic.ellis@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Support and Maintenance Contract for Social Care Case Management System
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	This report seeks approval for the award of a contract for the support and maintenance of Case Management Systems used across Adults and Children's Social Care.			
Decision Maker	Cabinet			
Decision Expected	27 May 2021			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Head of Strategic Support and Chief Legal and Democratic Officer			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Support and Maintenance Contract for Social Care Case Management System			
Contact Officer(s) details	Helen Spreadbury helen.spreadbury@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - July Update Financial updates and Policy decisions relating to the Council's Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	29 Jul 2021			
Key Decision Criteria	Financial	Yes	Community	Yes

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Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2021/22 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2021/22 including the Financial Impact of COVID-19 on the 2021/22 Budget - July Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial and Corporate Performance 2020/2021 Presentation of the Council's Revenue and Capital Outturn position for 2020/2021 together with performance information for the year			
Decision Maker	Cabinet			
Decision Expected	29 Jul 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			

List of Background Documents to be Considered by Decision-maker	Financial and Corporate Performance 2020/2021
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Treasury Management Outturn 2020/21 This outturn report provides a review of the Treasury Management activities undertaken in financial year 2020/21 and an update to the 31st May for 2021/22 financial year.			
Decision Maker	Cabinet Council			
Decision Expected	29 Jul 2021 16 Sep 2021			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Treasury Management Outturn 2020/21			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			